



NOTICE

A meeting of the University Career Counselling Cell (UCCC) (final meeting for the Even Semester 2026) is scheduled to be held as per the following details:

- **Date: Saturday, 18th April 2026**
- **Time: 01:15 PM**
- **Venue: UCCC Hall, AVGSCMC, SVSU**

Agenda of the Meeting:

Discussion on the Plan of Action for the Academic Session 2026–2027.

1. Updating and consolidation of the list of proposed career counselling activities to be conducted at the faculty/department level during the forthcoming Odd Semester.
2. Review and submission of activities conducted during the Even Semester 2026.
3. Strengthening coordination and implementation mechanisms under the UCCC banner.
4. Suggestions from members for the effective functioning of the UCCC.
5. Any other matter with the permission of the Chair.

All counsellors/members are requested to kindly make it convenient to attend the meeting and contribute their valuable inputs.

(Dr. Dolly Vaish)
Associate Professor
Faculty of Management & Commerce

Member Secretary,
University Career Counselling Cell
Swami Vivekanand Subharti University

(Dr. Gaurab Kumar Sharma)
Associate Professor
Faculty of Management & Commerce

Chairman,
University Career Counselling Cell
Swami Vivekanand Subharti University



Ref. No.: UCCC/2026/April/02

Date: 20/04/2026

Minutes of Meeting

Date: Saturday, 18th April 2026

Time: 1:15 PM

Venue: UCCC Hall, AVGSCMC, SVSU

Chairman: Dr. Gaurab Kumar Sharma, Asso. Prof. FOMC

Member Secretary: - Dr. Dolly Vaish, Asso. Prof. FOMC

Member:- Dr. Rubi Rajput, Asst. Prof. FOE

Members Present: Representatives from the following faculties/colleges attended the meeting:

| S. No | Name of Faculty | Designation | College Name |
|-------|--------------------------|------------------|---|
| 1 | Dr. Gaurab Kumar Sharma | Chairman | Faculty of Medicine |
| 2 | Dr. Dolly Vaish | Member Secretary | Faculty of Management & Commerce |
| 3 | Dr. Rubi | Member | Faculty of Education |
| 4 | Dr. Atul Tiwari | Counsellor | Dept. of Physical Education |
| 5 | Dr. Bhuvnesh Sharma | Counsellor | Dept. of Education |
| 6 | Dr. Kiran Rani Panwar | Counsellor | Department of Liberal Arts & Humanities |
| 7 | Dr. Mohd. Asif Siddiqui | Counsellor | Faculty of Science |
| 8 | Dr. Ravindra Kumar Manik | Counsellor | Subharti College of Allied and Healthcare |
| 9 | Dr. Sneha Bharti | Counsellor | Faculty of AYUSH |
| 10 | Dr. Vikas Sharma | Counsellor | Faculty of Engineering & Technology |
| 11 | Er. Amit Kumar | Counsellor | Polytechnic College |
| 12 | Mr. Ram Prakash Tiwari | Counsellor | Dept. of Journalism & Mass Comm. |
| 13 | Mrs. Priya Gupta | Counsellor | Faculty of Nursing |

Agenda-wise Proceedings

1. Discussion on the Plan of Action for the Academic Session 2026-2027

The Chairperson welcomed all members and appreciated their efforts during the Even Semester 2026. The need for a structured and proactive action plan for the Academic Session 2026-2027 was discussed in detail.

Members emphasized the importance of organizing student-centric career counselling initiatives focusing on employability enhancement, higher education opportunities, entrepreneurship, competitive examinations, and skill development.



It was decided that all faculties/departments would actively contribute towards strengthening the visibility and effectiveness of UCCC activities during the upcoming session.

2. Updating and Consolidation of Proposed Activities for the Forthcoming Odd Semester

The members discussed the proposed activities to be conducted at the faculty/department level during the forthcoming Odd Semester 2026-2027.

The Chairperson requested all members to:

- update the combined list of proposed activities,
- ensure balanced distribution of activities throughout the semester, and
- align activities with student career development needs.

Activities proposed included:

- a) Career guidance sessions
- b) Resume writing workshops
- c) Personality development programmes
- d) Industry interaction sessions
- e) Alumni talks
- f) Competitive examination guidance programmes
- g) Entrepreneurship awareness activities

3. Review and Submission of Activities Conducted During Even Semester 2026

The status of activities conducted under the UCCC banner during the Even Semester 2026 was reviewed.

Members were instructed to:

- a) submit updated details of activities conducted,
- b) maintain proper documentation including attendance records and photographs, and
- c) prepare formal activity reports for institutional record and future reference.

The Chairperson emphasized the importance of timely submission of reports for effective monitoring and compilation at the University level.



4. Strengthening Coordination and Implementation Mechanisms

Members discussed ways to improve coordination between UCCC and constituent faculties/departments.

The following points were emphasized:

- a) timely communication regarding activities,
- b) advance planning and adherence to schedules,
- c) regular participation in UCCC meetings, and
- d) active collaboration among counsellors for smooth implementation of activities.

5. Suggestions for Effective Functioning of UCCC

The Chairperson invited suggestions from members for enhancing the functioning of the UCCC.

Members suggested:

- a) increasing interdisciplinary career counselling programmes,
- b) inviting industry experts and alumni more frequently,
- c) conducting employability skill enhancement workshops, and
- d) maintaining a centralized record of activities conducted by all faculties/departments.

The Chairperson appreciated the suggestions and assured that suitable measures would be incorporated into the upcoming action plan.

6. Any Other Matter with the Permission of the Chair

No other matter was raised.

The Chairperson once again stressed the importance of:

- regular attendance in meetings,
- timely updating of activity data, and
- proper documentation of all activities conducted under the UCCC banner.

The meeting concluded with a vote of thanks to the Chair. The Chairperson appreciated the cooperation and valuable inputs of all members and expressed hope for active participation in the upcoming academic session 2026-2027.



SWAMI VIVEKANAND SUBHARTI UNIVERSITY
University Career Counselling Cell



(Dr. Rubi)
Assistant Professor- FOE
Member- UCCC
Swami Vivekanand Subharti University,

(Dr. Dolly Vaish)
Associate Professor- FOE
Member Secretary – UCCC
Swami Vivekanand Subharti University

(Dr. Gaurab Kumar Sharma)
Chairman,
University Career Counselling Cell
Swami Vivekanand Subharti University, Meerut

Chairman
University Career Counselling Cell
Swami Vivekanand Subharti University
Meerut



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

University Career Counselling Cell

Website: management.subharti.org, e-mail: management@subharti.org, Ph: 0121-3058039, Extn-2841, Telefax: 0121-3058030, 2439067



Ref. No. SVSU/UCCC/2026/

Date: 18-04-2026

UNIVERSITY CAREER COUNSELLING CELL , SVSU (2025-2026)

Attendance Sheet of Office Bearers

01:15 PM - 2:00 PM

| S. No | Name of Faculty | Designation | College Name | Signature |
|-------|-------------------------|------------------------|----------------------------------|-----------|
| 1. | Dr. Gaurab Kumar Sharma | Chairman, UCCC | Faculty of Management & Commerce | |
| 2. | Dr. Dolly Vaish | Member Secretary, UCCC | Faculty of Management & Commerce | |
| 3. | Dr. Rubi | Member, UCCC | Department of Education | |

Attendance Sheet of Counsellors of Constituent Colleges

| S. No | Name of Faculty | Designation | College Name | Signature |
|-------|--------------------------|---------------------|--|-----------|
| 1. | Dr. Varsha Chaudhary | Professor | Faculty of Medicine | |
| 2. | Dr. Chhavi Kiran Gupta | Professor | Faculty of Medicine | |
| 3. | Dr. Sumit Goel | Professor | Faculty of Dental Sciences | |
| 4. | Dr. Sarika Tyagi | Associate Professor | Faculty of Law | |
| 5. | Dr. Ravindra Kumar Manik | Assistant Professor | Subharti College of Allied and Healthcare | |
| 6. | Mr. Mohd. Arif Haider | Assistant Professor | Faculty of Pharmacy | |
| 7. | Mr. Saurabh Tripathi | Assistant Professor | College of Hotel Management | |
| 8. | Mr. Rohil Bhatnagar | Assistant Professor | College of Hotel Management | |
| 9. | Dr. Mohd. Asif Siddiqui | Assistant Professor | Faculty of Science | |
| 10. | Mr. Ankit Kumar | Assistant Professor | Faculty of Science | |
| 11. | Dr. Kayinat Hassan | Associate Professor | Jyotirao Phule Subharti College of Physiotherapy | |
| 12. | Dr. Bhuvnesh Sharma | Assistant Professor | Dept. of Education | |
| 13. | Dr. Atul Tiwari | Assistant Professor | Dept. of Physical Education | |
| 14. | Mr. Ram Prakash Tiwari | Assistant Professor | Dept. of Journalism & Mass Communication | |
| 15. | Mrs. Priya Gupta | Assistant Professor | Faculty of Nursing | |
| 16. | Dr. Vivek Kumar | Assistant Professor | School of Buddhist Studies | |
| 17. | Dr. Vikas Sharma | Assistant Professor | Faculty of Engineering & Technology | |



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|-----|-----------------------|---------------------|--|----------------------------------|
| 18. | Dr. Sneha Bharti | Assistant Professor | Faculty of AYUSH | <i>[Signature]</i> |
| 19. | Dr. Dolly Vaish | Assistant Professor | Faculty of Management & Coommerce | <i>[Signature]</i> |
| 20. | Dr. Kiran Rani Panwar | Assistant Professor | Department of Liberal Arts and Humanities | <i>[Signature]</i> 18/11/2026 |
| 21. | Dr. Shalu Nehra | Assistant Professor | Shaheed Baba Deep Singh Department of Home Science | <i>[Signature]</i> |
| 22. | Er. Chitranjan Kumar | Assistant Professor | Polytechnic College | <i>[Signature]</i> |
| 23. | Er. Amit Kumar | Lecturer | Polytechnic College | <i>[Signature]</i> |
| 24. | Ms. Neetu Teotia | Lecturer | Faculty of Fine Arts | <i>[Signature]</i> |

25. Dr. Rashika

Assist. Prof

Fine Arts

[Signature]

[Signature]

Dr. Dolly Vaish
Member Secretary-UCCC

[Signature]
Dr. Gaurab Kumar Sharma
Chairman-UCCC

Chairman
University Career Counselling Cell
Swami Vivekanand Subharti University
Meerut